



Title of Job CHIEF FINANCIAL OFFICER

LOCATION: TBD

Posted: Jan '08

SUMMARY: To identify commercial opportunities to enhance profitability. To communicate and implement defined standards on financial systems and controls through the takeover and amalgamation of existing businesses for growing Franchisee/Consolidator.

- To be responsible for all financial and fiscal management aspects of company operations.
- To provide leadership and coordination in the administrative, business planning, accounting and budgeting efforts of the company.
- To manage the team and task to deliver quality work to agreed deadlines.

RESPONSIBILITIES:

- To support the board and chair in company funding activity.
- To ensure an accurate finance model is established and maintained.
- To manage the budgeting and planning processes, ensuring that robust procedures are in place and controlled.
- To establish and maintain an effective accounting system.
- To identify and interrogate business opportunities and make reasoned recommendations.
- To provide accurate, timely and insightful management information and analysis.
- To monitor and maintain effective sales and profit forecasts and impact on cash flow.
- To identify and mitigate operational and financial risks where necessary.
- To effectively manage and protect business assets.
- To manage payroll outputs, making statutory and third party payments.
- To ensure strict adherence to all legal and professional compliance requirements and the timely accurate completion of government reports / information.
- To develop and implement auditing procedures, establishing and maintaining appropriate internal control safeguards.
- To develop and direct the implementation of strategic business and/or operational plans, projects, programs, and systems.
- To interact and support other areas of the business to create and promote a commercially focused organisation.
- To lead and manage all employees reporting directly to the position, so as to effectively recruit, train, engage, evaluate, delegate, develop and monitor their activities.
- To establish and implement short- and long-range departmental goals, objectives, policies, and operating procedures.

REQUIREMENTS:

- Professionally qualified accountant able to demonstrate considerable experience at a senior level in a commercial role, in a similar size and type of organisation.
- Accomplished track record of identifying commercial opportunities and delivering profit improvement.
- Committed to the company vision, mission and values.
- Accomplished leadership of finance function and team
- Strategic thinker, decision maker and problem solver.
- Excellent business judgement and creative entrepreneurial flair
- Operational understanding of business sector issues.
- Strong communication skills able to explain financial and legal issues clearly to non finance staff.
- Logical and detail conscious.
- Highly competent with accounting, payroll and office software.
- Lead successful change management programmes..
- Track record of building and developing a team.
- Strong relationship building skills.
- Previous experience as CFO.
- Experience in restaurant / catering industry.
- Experience of funding, mergers acquisitions and disposals.

EDUCATION: A Bachelor's degree in Accounting or Finance is required. A CPA or MBA is preferable.

SALARY: Commensurate with experience

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Dick Wray shall provide equal employment opportunity to all qualified candidates, and will refer candidates without regard to race, color, religion, national origin, sex, age, disability, veteran candidates without regard to race, color, religion, national origin, sex, age, disability, veteran status or any other legally protected basis. Dick Wray shall comply with all applicable laws, rules and regulations in the performance of duties pursuant to this Agreement, including but not limited to, Title VII of the Civil Rights Act, the Age Discrimination in Employment Act, the Americans with Disabilities Act, and state and local anti-discrimination laws to the extent applicable.